



Valley Oaks Charter School (VOCS) Governing Board Meeting Minutes
November 7, 2016
VOCS Classroom 5
3501 Chester Avenue

1. CALL TO ORDER

Deanna Downs called the meeting to order at 1:03 p.m.

2. PRELIMINARY ITEMS

2.1 Welcome/Introductions

2.2 Board Members Roll Call

- Desiree Von Flue, Charter Board Chair
- Deanna Downs, Director
- Tom Karnes, Principal – K-12 Tehachapi
- Gerrie Kincaid, PBVSD Assistant Superintendent
- Becky Bartz, K-8 Teacher – Bakersfield
- Samantha Bryant, K-8 Teacher – Tehachapi
- Sue Page, High School Teacher – Tehachapi
- Leslie Harvath, VOPAC Bakersfield Parent
- Krissy Warren, VOPAC Bakersfield Parent
- Penny Wood, VOPAC Tehachapi Parent
- Debra See, Community Representative
- Shawnda Banks, Alternate Parent Board Member

2.3 Administrative Staff Roll Call

- Nancy Brannon, Principal – K-8 Bakersfield/Satellite Sites
- Daran Francis, Vice Principal – K-12 Bakersfield
- Margo Hayes, Vice Principal – K-12 Tehachapi
- Tom Shelton, VOCS Principal 9-12 Bakersfield

2.4 Minutes

- Minutes from the Board meeting on **September 19, 2016** were reviewed and considered for approval. Motion to approve was nominated by Samantha Bryant; the motion was seconded by Leslie Harvath. Vote: unanimously approved

2.5 Adoption of Agenda

- November 7, 2016 Agenda was reviewed and considered for approval. Motion to approve was nominated by Penny Wood; the motion was seconded by Sue Page. Vote: unanimously approved

3. PUBLIC COMMENTS

- No public was present at this meeting.

4. SCHOOL REPORTS

- **4.1 VOCS Events and Activities Report – Principal Reports**
 - All three principals answered any questions concerning their sites.

- **4.2 VOPAC Report**
 - Board members, Leslie Harvath/Krissy Warren, provided a report on Valley Oaks Parent Advisory Committees' activities to the Board.
 - Krissy Warren shared details about a possible obstacle course to be used at Extravaganza in May.

5. FISCAL AND FACILITIES ITEMS

- **5.1 Enrollment Report**
 - The Board reviewed an updated report on enrollment.
- **5.2 Budget Report**
 - The Board reviewed the latest budget report for the 2016-17 school year. According to Maria Arias, our revenues are right on target.
- **Facility Projects Report**
 - The Board was provided with an update on facilities. Construction on the new classrooms will begin the first part of 2017.

5.4 VOCS Resource Purchases over \$3000.00

- The Board will reviewed proposed purchases over \$3000.00.
 - **Computer Equipment Purchase Option Summary**
 - Mary Bryant presented a two year plan. The board reviewed three options to purchase computer equipment. This equipment will be used at all sites, so Chromebooks, Laptops or MacBooks will not need to be borrowed in the future. The board reviewed the three options and a motion to approve Option 2 was presented by Gerri Kincaid; the motion was seconded by Penny Wood. Vote: unanimously approved

6. INSTRUCTIONAL AND GENERAL ITEMS

- These items are provided for Board information, discussion, and/or action.
 - **CONSIDERATION for ACTION**
 1. The Board considered a recommendation for the approval of a student ready to graduate in December. A motion was then presented to the board for approval. Motion was presented by Leslie Harvath and seconded by Becky Bartz. Vote: unanimously approved
 2. The Board considered a recommendation for the approval of students to wear gowns at the 8th grade graduation. After a long discussion, a motion was made to table this item. Becky Bartz motioned to table this topic; the motion was seconded by Penny Wood. Vote: unanimously approved
- **6.1 Update and Review status of Museum Memberships**
 - Deanna Downs updated the Board on the status of the Museum Memberships. Applications will be filled out by the family, with their resource teacher, and these applications will be provided to the Kern County Museum so membership cards can be made. A recommendation was made for up to 300 Travel memberships and up to 100 local memberships be purchased. Becky Bartz motioned to approve the up to 300 Travel Memberships and up to 100 Local Memberships; the motion is seconded by Samantha Bryant. Vote: unanimously approved
- **6.2 College Readiness Block Grant Plan**
 - Deanna Downs described the College Readiness Block Grant and asked for input from the Board as to how to spend the \$75,000 granted to VOCS. Input from the Board was given. Deanna Downs will bring a plan to the next meeting for approval.

- 6.3 LCAP Update
 - Deanna Downs reviewed the LCAP Tracker and the strategic focus for 2016-17.
 - Committee Updates
 - Thomas Karnes reported on the Data Committee.
 - 2016-17 Focus: Find a location to house all data collected
 - Margo Hayes and Thomas Shelton reported on the Professional Development Committee for Parents.
 - 2016-17 Focus: Continue to develop workshops for home educators
 - Nancy Brannon reported on the ELA adoption committee
 - 2016-17 Focus: Find a curriculum that will best serve our student population
 - Daran Francis reported on the School Safety Committee
 - 2016-17 Focus: Safety training for all sites, including FIT training on all buildings

- 6.4 Effective Educator Funds Update
 - Deanna Downs updated the Board on professional development opportunities used by teachers and administrators, including STAR Ren., Kern CUE, and Parent Square.

- 6.5 Future Board Meeting Dates
 - January 23, 2017
 - March 13, 2017
 - June 1, 2017

7. ADJOURNMENT

- The next board meeting will be on Monday, January 23, 2017 at 1:00 p.m.
 - Deborah See made a motion to adjourn the meeting at 2:25 p.m. Samantha Bryant seconded the motion. Vote: unanimously approved.