

Valley Oaks Charter School Acceptance of High School Credits Policy

As a part of the California public school system, Valley Oaks Charter School has an obligation to make sure that all credit posted on a Valley Oaks Charter School transcript is credible and consistent with the spirit of the law. Valley Oaks Charter School will maintain a list of schools that have been approved by the Valley Oaks Charter School Board of Directors for credit transfer. Any high school transcript from a school that is not on the approved list or does not meet the criteria below for “Acceptance of High School Credit” will require approval of either the chair of the Valley Oaks Charter School Board of Directors or, at the discretion of the chair, the entire Board of Directors. Valley Oaks Charter School will apply credits, from other educational institutions, to a student’s transcript upon graduation. If a student transfers from Valley Oaks Charter School to another school/district, that school/district will make its own judgment relative to acceptance of credits.

GUIDELINES

Acceptance of High School Transcript: (All criteria listed below)

- Any current WASC *accredited public or private school **Single School Accreditation
- Meets legal requirements for operation in California
- No transcript concerns identified by Valley Oaks Charter School Administration

Recommendation for Acceptance of High School Transcript: (One of the two criteria listed below)

- Public schools without WASC *accreditation if a representative of the responsible Local Educational Agency (district) identifies the type of school, verifies that it operates consistent with all laws required by California Education Code and, if necessary, provides evidence that credits awarded are supported by student activities and demonstrated proficiency.
 - In the absence of L.E. A. verification the student/parent may have the opportunity to provide evidence of competence.
- Private schools without WASC *accreditation if a representative of the private school produces evidence that it operates consistent with all laws required by California Education Code and, if necessary, provides evidence that credits awarded are supported by student activities and demonstrated proficiency.
 - In the absence of private school verification the student/parent may have the opportunity to provide evidence of competence.

Recommendation for Rejection of High School Transcript:

- Any school that does not satisfy the above listed categories.

Procedure:

1. Upon receipt of a high school transcript, a determination will be made relative to whether or not it is from a board approved school. If so, the credits will be accepted. If not, an evaluation of the transcript and the source school will be completed by the principal/designee to make a recommendation (Transcript Review Form) to the chair of the board of directors.
2. The chair of the governing board will review the recommendation and either take action (approve or reject transcript) or refer it to the full board of directors for action (approve or reject transcript).

Note: All courses with religious content will be reviewed individually.

*Equivalent of WASC as determined by Valley Oaks Administration/Governing Board

**Single School (CDS Number) Accreditation

**Valley Oaks Charter School
School Review-Transcript Acceptance**

Public School:

School Name: _____ City: _____

Is the school WASC accredited? ____ Yes ____ No

Does the school satisfy all legal requirements for operation in the state of California? ____ Yes ____ No

School District: _____

District Representative: _____ Title: _____

Verified By: _____ Date: _____

Private School:

School Name: _____ City: _____

Is the school WASC accredited? ____ Yes ____ No

Does the school have a private school affidavit on file with its respective county office of education (E.C. 33190)? ____ Yes ____ No

Does the school operate as a full-time day school with attendance maintained in school registers and instructors capable of teaching (E.C. 48222)? ____ Yes ____ No

If not from a full-time day school, do students receive daily tutoring from a California state credentialed teacher (E.C. 48224)? ____ Yes ____ No

Does the school offer daily instruction in the English language and in the areas of study required by the state (E.C. 51210, 51220)? ____ Yes ____ No

Verified by: _____ Date: _____